



SPECIAL CONDITIONS OF NEGOTIATIONS WITH PUBLICATION

1. GENERAL PROVISIONS AND DESCRIPTION OF THE SUBJECT MATTER OF PROCUREMENT		
1.1.	Contracting entity (KN)	SC KN Energies, Burių g. 19, LT-92276 Klaipėda, www.kn.lt
1.2.	Subject matter of the procurement	Insurance brokerage and consulting services
1.3.	Procurement	simplified
1.4.	Parts of the subject matter of the procurement	Procurement not divided into parts
1.5.	Tools intended for procurement	The procurement is carried out by electronic means of the CVP IS, free registration at https://viesiejipirkimai.lt
1.6.	Reasoning for not buying from the CPO catalog	The purchase object is not in the CPO catalog
1.7.	The verification of the qualifications of suppliers	Yes
1.8.	Is there a qualitative selection of candidates?	No
1.9.	Submission of alternative tenders	No
1.10.	Are observers invited to participate in commission meetings	No
1.11.	Tenders' evaluation criteria	Price or costs-quality ratio The technique for evaluating price/cost and quality can be found in the SPC 6 annex.
1.12.	Tender validity deadline	60 calendar days following the deadline of the final tender submission
1.13.	The intended contract	Service contract
1.14.	Draft contract	Attached main terms of the contract
1.15.	Pricing applicable	Fixed fee
1.16.	The language of the procurement terms	English/Lithuanian
1.17.	Is the validity security of the tender is required	No
1.18.	Will meetings be organised with suppliers regarding the examination of the subject matter of the procurement	Yes, if necessary Suppliers willing to participate in the examination must submit to the contracting entity a request for examination, a list of persons (name, surname, position, phone number) who will participate in the examination, via the CVP IS, immediately but no later than 5 working day(s) before the date of submission of initial tenders Arriving persons must have an identity document (passport or identity card) and an employee's certificate or authorisation confirming which entity he/she represents. We will inform you about the appointed date and time of the examination in a separate CVP IS message.
1.19.	The tender form (with attachments) must be submitted in	The proposal must be submitted Lithuanian or English. language. Documents proving the absence of grounds for exclusion may be submitted in the original language. Upon the contracting authority's request, a properly certified translation into Lithuanian or English must be provided if the proposal/documents proving the

		absence of grounds for exclusion are submitted in another language.	
1.20.	Object of negotiation	<i>The price of the tender</i>	
1.21.	Essential conditions for which negotiations are not ongoing	The criteria and procedure for evaluating the Tender as well as the final result of the negotiations recorded in the final tenders shall not be subject to negotiation. During negotiations, all conditions specified in the Technical Specification and the main terms of the contract cannot be changed, except for the conditions specified in paragraph 1.20 of the SPC.	
1.22.	Contact person regarding procurement procedure	Procurement project manager Kristina Liaugaudaitė, e-mail. k.liaugaudaite@kn.lt, tel. +37063522638	
1.23.	Green purchase	The procurement is carried out in accordance with the Order No. D1-508 of the Minister of Environment of the Republic of Lithuania, dated June 28, 2011, "On the Approval of the Procedure for the Application of Environmental Protection Criteria in the Implementation of Green Procurement" ¹ 4.4.3., 4.4.4. The green criterion(s) applied to the procurement object are detailed in Part 3 of the Technical Specification (see Annex 1 of the SPC).	
1.24.	Samples of goods	No	
1.25.	Other special provisions	1. During this Procurement, the verification will not be carried out in accordance with the procedure established by the Law On The Protection Of Objects Of Importance To Ensuring National Security. 2. The supplier must be affiliated with a recognized international network of insurance brokers in order to ensure access to global insurance markets and best practices.	
2. REQUIREMENTS FOR SUBMISSION OF TENDERS			
	Documents submitted with the Initial tender	Documents submitted with the Final tender	Documents to be provided by the potential successful tenderer (at KN's request)
	1. signed Tender form with attachments (SPC 4 annex);	1. signed Tender form (SPC 4 annex);	1. documents proving the absence of grounds for exclusion (in case of reasonable doubt) and compliance with qualification requirements.
	2. ESPD (SPC 5 annex);	2. if the tender documents and/or the entire tender is signed by a person authorised by the supplier's manager, please provide a digital copy of the authorisation.	
	3. if the tender is submitted by a group of suppliers, please provide a signed copy of the joint venture agreement;		
	4. if the tender documents and/or the entire tender is signed by a person authorised by the supplier's manager, please provide a digital copy of the authorisation;		
	5. Documents confirming that the Supplier is affiliated with a recognized international insurance broker network (evidence of the Supplier's ownership structure confirming the		

¹ <https://e-seimas.lrs.lt/portal/legalAct/lt/TAD/TAIS.403512/asr>

connection with a global insurance broker network, or a copy of a long-term cooperation or partnership agreement with such a network, or other equivalent documents).		
3. NATIONAL SECURITY REQUIREMENTS		
The supplier's tender will be rejected if at least one of the specified conditions is present (see Article 58(4) of PĮ¹):		
Se q. N ^o	Requirement	Documents
3.1.	The supplier, its sub-supplier, economic entities whose capabilities are relied upon, the manufacturer of the goods offered by the supplier (including their components) or the persons controlling them are legal persons registered in the following states or territories: 1) the Russian Federation; 2) Republic of Belarus; 3) Crimea annexed by the Russian Federation; 4) the territory of Transnistria which not controlled by the Government of the Republic of Moldova; 5) The territories of Abkhazia and South Ossetia which are not under the control of the Government of Georgia.	Supplier's declaration of compliance with national security requirements (Annex 1 of Tender form).
3.2.	The supplier, its sub-supplier, economic entities whose capabilities are relied upon, the manufacturer of the goods offered by the supplier (including their components) or the persons controlling them are legal persons registered in the following states or territories: 1) the Russian Federation; 2) Republic of Belarus; 3) Crimea annexed by the Russian Federation; 4) the territory of Transnistria which not controlled by the Government of the Republic of Moldova; 5) The territories of Abkhazia and South Ossetia which are not under the control of the Government of Georgia.	Supplier's declaration of compliance with national security requirements (Annex 1 of Tender form)
3.3.	The origin of goods (including their components) is (or services are provided) from the following countries or territories: : 1) the Russian Federation; 2) Republic of Belarus; 3) Crimea annexed by the Russian Federation; 4) the territory of Transnistria which not controlled by the Government of the Republic of Moldova; 5) The territories of Abkhazia and South Ossetia which are not under the control of the Government of Georgia.	Supplier's declaration of compliance with national security requirements (Annex 1 of Tender form).
3.4.	Based on the criteria set out in the Law On The Protection Of Objects Of Importance To Ensuring National Security, a decision is made confirming that the supplier, its sub-supplier, economic entities whose capacities are relied upon or the transaction with which it is intended to be entered into does not meet the interests of national security.	At the time of procurement, during the verification of compliance with national security interests, the Supplier will have to provide the necessary documents for such verification.
3.5.	The contracting organisation has information from the competent authorities that the supplier, its sub-supplier, economic entities whose capacities are relied upon have interests that may pose a threat to national security.	Entities are not required to submit proving documents.
3.6.	The supplier, its subcontractor, or the economic entity whose capacities are relied upon, or a member of a group of economic entities where any member conducts activities in the following countries or territories: 1) the Russian Federation; 2) the Republic of Belarus; 3) Crimea annexed by the Russian Federation; 4) the	Supplier's declaration of compliance with national security requirements (Annex 1 of Application form).

	<p>Transnistrian territory not controlled by the Government of the Republic of Moldova; 5) the territories of Abkhazia and South Ossetia not controlled by the Government of Georgia, or its head, another member of the management or supervisory body, or any other person(s) authorized to represent the supplier, subcontractor, or the economic entity whose capacities are relied upon, or to control it, make decisions on its behalf, or enter into contracts, thereby participating in the activities of such groups of economic entities and/or economic entities.</p>	
4. ANNEXES		
<p>Annex 1. Technical specification Annex 2. Grounds for exclusion and qualification requirements Annex 3. Main terms of the contract Annex 4. Tender form Annex 5. ESPD Annex 6. Tender assessment methodology Annex 7. Specialist list form</p>		